

greenagers

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Position Description - Education Coordinator - Part Time

Organization Overview

Greenagers, through its paid employment and educational programs, engages teens and young adults in meaningful work and vocational training relative to environmental conservation, sustainable farming, natural resource management, and related skills. Greenagers participants learn the value of teamwork, collaboration, initiative, and solid work ethics, with the goal of creating a resilient community and providing opportunities for our young people to remain in or come back to the Berkshires following their education. We embrace the values of service and stewardship, and we support social and environmental progress in all of our work. Based in Egremont, Massachusetts, the organization has grown significantly over the past few years. As Greenagers grows, it is vital that we ensure a continuum of programming for youth who seek to remain engaged with Greenagers' programs. It is also a priority to fully utilize April Hill Conservation and Education Center as a community and educational resource.

Position Overview

The Education Coordinator will work closely with the Education Director on all aspects of the design and implementation of the after school programming, school visits to April Hill, and summer education programs.

Responsibilities:

- Meet with the Education Director to assist with the implementation of curriculum for afterschool programs and school visits to April Hill Monday through Thursday during the school year.
- Work with the Education Director to implement dynamic daytime programming for overnight school camp visits to April Hill.
- In partnership with the Education Director, design and implement a full-time 5-week summer program for middle school students.

Required Skills:

- Must enjoy working with youth ages 11-21.
- The ability and enjoyment of working with students outdoors in most weather conditions.
- The ability to assist with physical and hands-on activities which include but are not limited to field trips to local organizations aligned with our mission, gardening, hiking, eco-system explorations, building small woodworking projects, and cooking.
- The ability to assist in carrying lesson supplies to and from activities.
- Clean driving record and the ability to drive a 12-passenger van (must be over 21 years of age).

BOARD OF DIRECTORS

David Sheehan, Chair | Deb Phillips, Vice Chair | Cheryl Sleboda, Treasurer | Elizabeth Tully, Secretary
Bronly Boyd | Ellen Lahr | Elizabeth McGraw | Kelly Baxter Spitz | Peter Whitehead
62 Undermountain Rd. | PO Box 157 | South Egremont, MA 01258 | info@greenagers.org | 413 644 9090
www.greenagers.org

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Preferred Skills and Experience:

- A commitment to be available for extended daytime hours during the summer program and when overnight camps are visiting.
- Knowledge of Google Applications
- Professional and friendly interpersonal communication skills
- Time management, organizational skills, and attention to detail
- Experience and excitement to work with middle and high school students
- Spanish fluency a plus
- Solid belief in the Greenagers mission

Hours:

Monday - Thursday: 1:15PM - 5:15PM, plus occasional school visits & full time summer programming with the potential for full time employment and benefits as the program expands.

Salary & Benefits:

- \$20-25/hour commensurate with experience
- Staff CSA
- A welcoming and collaborative workplace with creative and engaged coworkers.

To Apply: Email a cover letter and résumé to Cynthia Gray, Education Director: cynthia@greenagers.org.

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